



A G E N D A

TECHNICAL ADVISORY COMMITTEE MEETING #3 CAPITAL IMPROVEMENTS & INFRASTRUCTURE

OCTOBER 21, 2026 AT 9:00 AM

**Board Chambers
981 H Street, Suite 100
Crescent City, CA 95531**

1. Call the meeting to order.
2. 9:05 A.M. Receive a Presentation from SitelogIQ Regarding the Proposed Government Code Section 4217 Clean Energy Project at the Flynn Center and Sheriff's Office, Including Solar Energy Improvements, Project Financing, and Potential Integration of Additional County Energy Resiliency Projects; Discuss Project Feasibility and Potential Benefits; and Provide Direction to Staff Regarding Development of a Competitive Procurement Process and Any Recommendations to the Board of Supervisors.
3. 9:15 A.M. Receive and review the "Jail Rehab and Justice Services Campus Project Presentation" tentatively scheduled for the October 27th Board of Supervisors Meeting. (Jail Rehab Project Workgroup)
4. Receive an update on the Behavioral Health Continuum Infrastructure Project. (DHHS Director)
5. Discuss the status of the Pebble Beach Drive Surfer Stairs and receive direction on requesting Board of Supervisors approval to apply for grant funding for the stairs' repair. (County Parks/CDD)**
6. Discuss a constituent request for County inspection and no-ground disturbance cleanup of a dead tree/stump removal located within the 1400 Block of South Pebble Beach Drive. (BM/Parks Director)**
7. Del Norte County Regional Drainage Study Update. (CDD/Engineer)
8. Discuss Grant Application options for Crossings on Northcrest Drive at Madison, Hoover & Coolidge. (CDD/Engineer)

9. Pebble Beach Drive Storm Damage Update. (CDD/Engineer)
10. Receive an update from Administration and Building Maintenance regarding proposed uses, rehabilitation plans, and estimated costs for the modular facilities at 250 and 254 Williams Drive, including UCCE office and storage needs and shared classroom and meeting space for UCCE and Probation; and provide direction to staff regarding the proposed uses and rehabilitation work, including use of designated capital improvement funds in an amount estimated at \$15,000-\$20,000, which is an amount available in the approved County budget. (Admin Staff)**

Date Posted: October 16, 2026



STATE COASTAL CONSERVANCY GRANT PRE-APPLICATION

Please submit your pre-application to grants@scc.ca.gov

CONTACT INFORMATION

Organization: County of Del Norte
Contact Person: Heidi Kunstal
Email: hkunstal@co.del-norte.ca.us
Phone: 707-464-7254
Webpage: <https://www.co.del-norte.ca.us/>

PROJECT INFORMATION

Project Name: Pebble Beach Surfer Stairs Rehabilitation Project

Brief Summary (1 sentence please):

The County proposes a planning project to complete the studies, engineering design, permitting, and environmental documentation needed to rehabilitate the Surfer Stairs within an approximately 0.05-acre project footprint on the ocean side of Pebble Beach Drive between Murphy Avenue and Whaleview Court in Crescent City, California.

Amount Requested:	\$125,000
Start Date:	3/1/2027
End Date:	3/31/2029
Primary County:	Del Norte
Specific Location:	APN 120-020-015-000

Latitude, Longitude (e.g., 37.80630, -122.2735): 41.761286, -124.224489

The latitude and longitude represent the top of the parking lot immediately adjacent to the entrance to the stairs.

PROJECT DESCRIPTION

Project Overview

Del Norte County proposes to complete the Planning phase for rehabilitation of the Surfer Stairs, an existing public coastal access facility located on the ocean side of Pebble Beach Drive between Murphy Avenue and Whaleview Court in Crescent City, California. The approximately

0.05-acre project site encompasses the existing stairway and the area anticipated to be directly affected by the improvements. The Planning phase will provide the technical, environmental, engineering, and permitting work necessary to determine the appropriate scope of improvements and advance the project to Implementation.

The Surfer Stairs historically provided direct public access from Pebble Beach Drive to the shoreline. The stairway is currently closed to the public due to deterioration and damage associated with coastal erosion. Portions of the existing concrete stairs and railing are in disrepair, and the facility can no longer provide safe public access to the beach. Rehabilitation of the facility would restore an established public coastal access point serving local residents and visitors.

The existing stairway also presents design and code considerations that must be evaluated during the Planning phase. The staircase contains sections with differing riser heights and tread dimensions between landings. Engineering analysis will determine the extent of improvements necessary to repair or replace the deteriorated portions of the stairway and whether additional portions must be reconstructed to provide consistent stair geometry and comply with applicable California Building Code requirements. Accordingly, the final extent of stair replacement will be determined through the proposed Planning work.

The project site presents additional engineering and environmental constraints. The stairway traverses a steep coastal bluff and mudstone outcropping. At the northern end of the site, the outcropping exceeds approximately six feet in height and extends southward along the bluff, gradually decreasing to approximately three feet. Coastal erosion, exposure to coastal weather and wave conditions, and the configuration and geology of the bluff require technical evaluation to develop an appropriate, durable, and safe design.

The County previously obtained a Coastal Development Permit authorizing replacement of the wooden stairs at the site. In the late 1990s, the wooden stairs were replaced with the concrete stairs that currently occupy the site. The proposed Planning phase will evaluate current site conditions and develop an appropriately engineered rehabilitation design that addresses the condition of the existing improvements, coastal erosion and geologic conditions, applicable building standards, public safety, durability, public coastal access, and environmental and regulatory requirements.

The Planning phase has four primary goals and expected outcomes: (1) complete the technical studies and engineering evaluation necessary to determine the appropriate scope of repair and replacement; (2) complete engineering design, plans, specifications, and a construction cost estimate for the approximately 0.05-acre project; (3) complete required environmental documentation and prepare and process applicable regulatory permits and approvals; and (4)

produce the technical, environmental, permitting, design, and cost information necessary for the County to pursue funding for Implementation.

Major tasks are anticipated to include site and topographic survey; geotechnical and geologic investigation; evaluation of coastal erosion and site conditions; assessment of the existing stairway and determination of the improvements necessary to meet applicable building standards; engineering analysis and design; preparation of plans, specifications, and construction cost estimates; biological, cultural, and other technical studies as necessary; environmental review and documentation; regulatory agency coordination; and preparation and processing of required permit applications.

The Planning phase will result in a complete rehabilitation design supported by the technical studies, environmental documentation, permitting information, engineering plans and specifications, and construction cost estimate needed to advance the project to Implementation. The ultimate project outcome will be rehabilitation of the Surfer Stairs to provide a safe and durable facility and restore direct public access from Pebble Beach Drive to the shoreline.

The funding requested through this application is specifically for the Planning phase. Construction is not included in this funding request and would be pursued during a subsequent Implementation phase when construction funding is secured. A project location map and photographs documenting the existing closed stairway and surrounding coastal conditions are attached.

Who is Involved and to What Extent

Del Norte County Community Development Department (CDD) – The Planning, Building, and Engineering Divisions will participate. Planning will administer the project and coordinate the consultant, technical studies, environmental review, and stakeholder coordination. Building and Engineering will review draft technical documents and plans within their respective areas of expertise.

California Department of Fish and Wildlife (CDFW) – CDFW staff will be invited to provide early input on fish, wildlife, habitat, and coastal resource considerations through review of draft documents and, as appropriate, participation in a project kickoff site visit.

California Coastal Commission – Coastal Commission staff will be invited to provide early input regarding coastal resources, public access, and permitting requirements through review of draft documents and, as appropriate, participation in a project kickoff site visit.

Elk Valley Rancheria – The County anticipates engaging the Tribe to provide input regarding cultural resources and tribal cultural resource considerations during project planning and environmental review.

Smith River Alliance – The Smith River Alliance will participate as a community-based stakeholder with experience in public access improvement projects in Del Norte County, providing input on public access and community considerations and reviewing selected project materials.

The County will seek early input from participating agencies, the Tribe, and community stakeholders so that resource, regulatory, cultural, and public access considerations can be incorporated into the technical studies, environmental review, and project design.

CALIFORNIA ENVIRONMENTAL QUALITY ACT (CEQA) COMPLIANCE.

Not applicable at this stage. The proposed project consists of planning activities. CEQA compliance for the future rehabilitation project will be addressed as part of the proposed Planning phase.

OTHER FUNDING SOURCES

Please list all of the other sources for the estimate project cost. For each list the source (organization name) amount, and status (secured, pending, applied for).

- Del Norte County Community Development Department — In-kind contribution of County Planning, Building, and Engineering staff time for project administration, consultant coordination, technical review, agency coordination, and review of project deliverables: \$15,000 — Secured.

MAPS AND PHOTOGRAPHS

Attach location maps, designs, plans, engineering drawings, color photographs, etc., to help describe your proposal. Label photos with a one sentence description. Please only attach photos, maps, or other materials with this application in which either (1) you own the copyright, trademark, or have some other ownership rights in the materials, or (2) you have permission to use and have the authority to grant the Conservancy the permission to use such materials for non-commercial purposes. If you are attaching photos, maps, or other materials, please confirm the following statement:

☒ I HEREBY CONFIRM THAT I OWN THE COPYRIGHT, TRADEMARK, OR HAVE SOME OTHER OWNERSHIP RIGHTS IN THE MATERIALS OR OTHERWISE HAVE PERMISSION TO USE AND HAVE AUTHORITY TO GRANT THE CONSERVANCY PERMISSION TO USE SUCH MATERIALS, AND I HEREBY GRANT TO THE CONSERVANCY THE UNLIMITED RIGHT TO USE SUCH MATERIALS FOR NON-COMMERCIAL PURPOSES.

PEBBLE BEACH SURFER STAIRS REHABILITATION PROJECT

Pebble Beach, Crescent City, California



Figure 1. Project Location Map

Location of the proposed Pebble Beach Surfer Stairs Rehabilitation Project at Pebble Beach in Crescent City, California, along Pebble Beach Drive between Murphy Avenue and Whaleview Court.

PEBBLE BEACH SURFER STAIRS REHABILITATION PROJECT

Pebble Beach, Crescent City, California

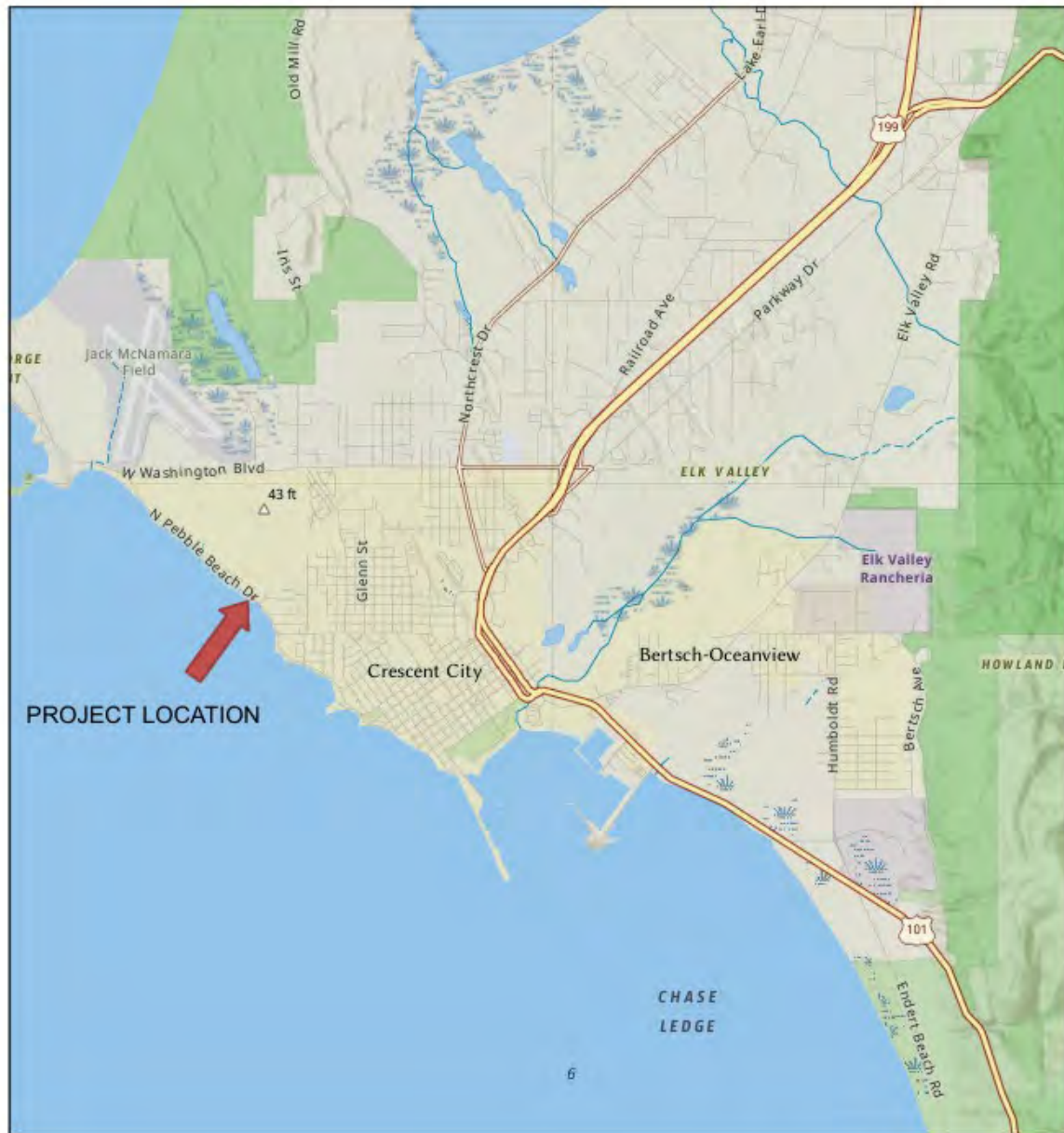


Figure 2. Project Vicinity Map

Vicinity of the proposed Surfer Stairs Rehabilitation Project at Pebble Beach in Crescent City, California, showing the project site in relation to surrounding roadways, coastal features, and the Crescent City area.

PEBBLE BEACH SURFER STAIRS REHABILITATION PROJECT

Pebble Beach, Crescent City, California



Photo 1. Aerial view of the Surfer Stairs and surrounding coastal setting, looking north, photographed February 8, 2023.



Photo 2. View from the base of the Surfer Stairs showing severe damage to the lower 11 steps at the mudstone outcropping, photographed September 23, 2026.



Photo 3. View of the lower stairs showing loss of supporting material beneath at least six stair treads and displacement of adjacent rock material.



Photo 4. Closure signage at the entrance to the Surfer Stairs restricting public access due to deteriorated stairway conditions.

Photo Use Certification: The photographs included in this application are owned by Del Norte County or are used with permission and with authority to grant the State Coastal Conservancy permission to use them for non-commercial purposes.



**COUNTY OF
DEL NORTE**

Kylie Goughnour <kylie.goughnour@co.del-norte.ca.us>

Fwd: Request for County inspection and no-ground-disturbance cleanup of dead tree stump/debris opposite 1417/1419 S. Pebble Beach Dr.

Allen Winogradov <allen.winogradov@co.del-norte.ca.us>

Wed, Oct 14, 2026 at 3:53 PM

To: Kylie Heriford <kylie.goughnour@co.del-norte.ca.us>

----- Forwarded message -----

From: **Heidi Kunstal** <hkunstal@co.del-norte.ca.us>

Date: Fri, Jun 26, 2026 at 1:16 PM

Subject: Fwd: Request for County inspection and no-ground-disturbance cleanup of dead tree stump/debris opposite 1417/1419 S. Pebble Beach Dr.

To: Allen Winogradov <allen.winogradov@co.del-norte.ca.us>

You should have been on this email.

----- Forwarded message -----

From: **Pete Dawson** <starcomber24@gmail.com>

Date: Fri, Jun 26, 2026 at 1:12 PM

Subject: Request for County inspection and no-ground-disturbance cleanup of dead tree stump/debris opposite 1417/1419 S. Pebble Beach Dr.

To: <rmello@co.del-norte.ca.us>, <rborth@co.del-norte.ca.us>, <heidi.kunstal@co.del-norte.ca.us>

Cc: <engineering@co.del-norte.ca.us>, <planning@co.del-norte.ca.us>, <code-enforcement@co.del-norte.ca.us>, <recreation@dnco.org>

Hello Mr. Mello, Mr. Borth, Ms. Kunstal, and County Staff,

I am writing to request a written response and site inspection regarding the dead tree stump and remaining downed tree debris located on County land on the ocean/bluff side of S. Pebble Beach Drive, directly across from [1417/1419 S. Pebble Beach Drive](#) in Crescent City.

A few years ago, a tree at this location died and fell. The County later performed cleanup work, but a large portion of the dead tree was left in place, and the remaining trunk was cut but left approximately 5–6 feet tall. Since then, ivy and other vegetation have grown over the dead stump and remaining wood. The result is now a large, unsightly, dead stump/debris mass along the roadside/bluff area where pedestrians walk and stop to enjoy the ocean view.

I believe I previously spoke with Alan from Parks about this issue a few years ago, but I am not certain of his name. At that time, I understood there may have been concern about disturbing the ground or soil in this coastal area. I want to be very clear that I am not requesting excavation, stump grinding, root removal, grading, or any soil disturbance. I am only requesting a minimal above-ground maintenance solution.

Specifically, I am asking whether the County can either complete the cleanup or authorize the following limited work:

Cut the already-dead, already-cut stump lower to the ground, remove loose dead tree sections and woody debris left from the prior cleanup, cut/remove only the ivy or vines necessary to access the dead stump and debris, leave all roots and soil undisturbed, and avoid any digging, grading, stump grinding, root pulling, or heavy equipment on the bluff.

This request is based on public safety, public coastal-view maintenance, and completion of the prior cleanup. The stump/debris is adjacent to a public viewing and walking area along Pebble Beach Drive and obstructs the public ocean view corridor. It also affects the ocean views from the neighboring residential units at [1417/1419 S. Pebble Beach Drive](#), but my primary request is that the County address the condition as a public roadside/coastal maintenance issue.

Could the County please confirm:

1. Whether this location is within County road right-of-way, County-owned land, Parks-managed land, or another County-maintained area;

#6

2. Which County department is responsible for maintenance of this dead stump/debris;
3. Whether the County can perform the work directly;
4. If the County will not perform the work directly, whether the County would provide written authorization for a licensed and insured contractor to perform the limited above-ground work under County-approved conditions;
5. Whether Planning considers this narrow no-ground-disturbance work exempt from a Coastal Development Permit, or whether a written exemption/permit determination is needed; and
6. Whether any cultural-resource or tribal-consultation concern remains if the work is limited to above-ground saw cuts and removal of loose dead wood only, with no digging, grading, stump grinding, or root removal.

I have attached photos showing the stump/debris from the roadside, the pedestrian/viewing area, and the affected ocean-view corridor.

Thank you for your help. I would appreciate a written response or direction to the correct department/person responsible for this location. My goal is to handle this properly through the County and avoid any unauthorized work on coastal or County land.

Respectfully,

Peter Dawson
949.394.7513
pdawson@hbcasd.us
Owner, 1417/1419 S. Pebble Beach Drive
Crescent City, CA 95531

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Heidi Kunstal | Director
Del Norte County Community Development

(707) 464-7254
hkunstal@co.del-norte.ca.us
www.co.del-norte.ca.us
981 H Street, Suite 110
Crescent City, CA 95531

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Allen Winogradov, Director of Maintenance and Parks
County of Del Norte
840 9th Street, Suite 11
[Crescent City, CA 95531](#)
(707) 464-7230

4 attachments



IMG_0140.jpeg
4067K



IMG_0143.jpeg
4122K



IMG_0145.jpeg
2143K



IMG_0150.jpeg
3785K











Williams Modulares

Allen Winogradov <allen.winogradov@co.del-norte.ca.us>

Thu, Sep 24, 2026 at 1:38 PM

To: Randy Hooper <randy.hooper@co.del-norte.ca.us>

Cc: Neal Lopez <nlopez@co.del-norte.ca.us>, Antoinette Self <aself@co.del-norte.ca.us>

I have attached the drawings for the proposed modifications for 4-H and Probation.

Modification 1:

Converting the office to storage keeps the building open for classes and meetings while securing a climate-controlled storage space for 4-H. Combined with the exterior storage shed, this provides sufficient storage while leaving Lonnie adequate space for classes.

Modification 2:

Removing the small conference area to create another private office accommodates all recent requests. The additional office adds \$650 to Modification 2, bringing its total to \$8,650.

Budget Details:

- Total Combined Budget: Max \$14,000.00 (as shown in the drawings).
- Potential Savings: We could save \$1,500 by omitting the ceiling tile replacement and LED lighting upgrade, though I do not recommend this.
- Additional Storage Option: We could also bring in a storage container if more space is required.

Thank You

[Quoted text hidden]

2 attachments

 **Visio-mod 1b south.pdf**
32K

 **Visio-mod 2b north.pdf**
36K

