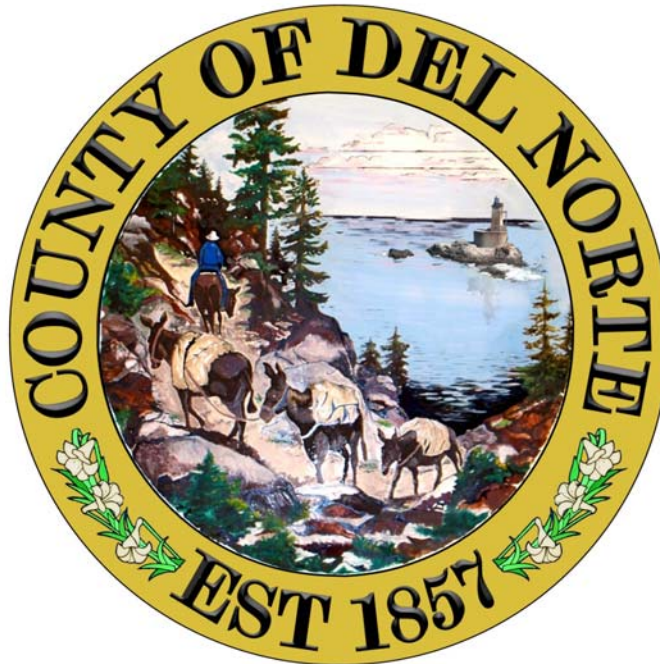


**Del Norte County
Community Development Department
Road Division**



Adopt-A-Road Program Guide

MISSION

Manage and improve infrastructure through safe and efficient use of resources and assets for the benefit of our citizens.

VISION

Strive to be the leading county division through innovative stewardship of infrastructure and environment.



Dear Prospective Volunteer:

Thank you for your interest in the Adopt-A-Road Program. The Adopt-A-Road Program Guide is designed to make the program easy to understand and participate in.

The list below describes the contents of this Guide and gives simple directions to follow. To complete the application process, you will need to fill out and return pages 8 through 14 of the Guide along with the Del Norte County Encroachment Permit Application. After each clean-up you will need to fill out and return page 17, (and pages 11 and 12 if updated). Please read each section of this Guide and call the Road Superintendent at (707) 464-7238 if you have any further questions.

Sincerely,
Road Superintendent

The following is a summary of the activities detailed in the following guide.

GUIDE CONTENTS:

Fact Sheet (Page 4)

This sheet provides general information about the Adopt-A-Road Program.

Frequently Asked Question Sheet (Pages 5 and 6)

This sheet answers some of the most frequently asked questions about the program.

Road Selection Criteria (Page 7)

Some County roads may be unacceptable for adopting due to site conditions ranging from heavy traffic to sight-distance concerns. The Road Division will advise whether a certain section of roadway is adoptable and suggest alternatives if a desired section is not available.

Adopt-A-Road Application (Page 8)

The form needs to be filled out by the organization or individual wanting to adopt a road. The group leader should mail the application to the Road Superintendent.

Acceptance and Conditions (Pages 9 and 10)

The form defines the responsibilities of the adopting organization as well as the Del Norte County, Community Development, Road Division. The form needs to be filled out and signed by

GUIDE CONTENTS – CONTINUED

the group leader. This form shall be mailed along with the application. The Road Superintendent must receive the signed form before the first cleanup can be scheduled.

Hold Harmless (Page 11)

This form needs to be signed by each volunteer participating in the cleanup. All participants under the age of 18 must have a parent or guardian signature. A copy must be sent to the Road Superintendent and the group leader should keep the original. If any new volunteers participate during following cleanups and did not sign the original, have them sign and send an updated copy to the Road Superintendent.

Parental Consent Form (Page 12)

Minors between the ages of 13 and 17 who participate in cleanups associated with the Adopt-A-Road Program are required to submit a signed Parental Consent Form prior to participation in the Program.

Recognition Sign Request (Pages 13 and 14)

Group leaders must complete this form to request the installation of two (2) Adopt-A-Road recognition signs. As shown on this sheet, the County will install two (2) signs showing the organization's name, one (1) located at the beginning of each street section.

Sign Guidelines (Page 15)

The recognition information requested to be identified on the sign must conform to the sign guidelines. All items words displayed on the signs shall be approved by the Del Norte County Community Development Department.

Equipment Kit Contents (Page 16)

The group leader should use this list as a guide when picking up the safety equipment. All listed items should be included inside the Equipment Kit. If any items are missing, please inform the Road Superintendent. During your Adopt-A-Road cleanup, safety equipment is required. This equipment can be reserved for your group by calling the Road Superintendent at least five (5) business days in advance of the cleanup date to arrange *for a* specific time to pick up the safety equipment.

Completion Form (Page 17)

After each cleanup, group leaders must mail, fax, e-mail, or bring in the Completion Form to the Road Superintendent to report the figures as requested. The group leader should make several blank copies of this form to keep in their Adopt-A-Road file for later use.

Safety Guidelines (Pages 18 and 19)

All volunteers participating in the cleanup will need to be familiar with the Safety Guidelines Sheet. This can be used as a reference in the field, in addition to the Safety Orientation Class.

Items to Bag, Move, or Leave (Pages 20 and 21)

Volunteers working along the roadside will find all types of garbage to bag. However, some of

the items found should be left where they are found. The list on page 16 clarifies which items to bag, move, or leave.

Garbage Bag Placement Plan (Page 22)

This drawing on this page shows a sample setup for an Adopt-A-Road cleanup. Safety is the number one priority during all cleanups. Your Road Superintendent will make adjustments to the setup of safety equipment and garbage bag placement, if necessary.

Appendix A – Field Safety for Insects and Poisonous Plants (Pages 23 and 24)

Participants may come across insects and poisonous plants during cleanup activities. The Appendix is provided to provide additional information for locally known plants and insects that may be found within local road right-of-ways.

Del Norte County Encroachment Permit Application

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Fact Sheet**

The Adopt-A-Road Program involves volunteer organizations picking up litter on the roadside of local Del Norte County streets. The cleanup area may be as much as the volunteer organization can control, but no less than 1 mile long. Volunteer organizations will need to clean each street section 2-4 times per year. In addition, the leaders of each organization along with the initial volunteers are required to attend a Safety Orientation class. Group leaders will be responsible for training any additional Adopt-A-Road future volunteers. Organizations are also required to fill out an Application and Hold Harmless form, before cleanup can begin. Organizations are required to contact the Road Superintendent two business days prior to their scheduled cleanup and within one (1) business day following the cleanup. In addition, once cleanup is completed the organization will need to fill out a Completion Form and return to the Road Superintendent via mail, fax, or e-mail.

Del Norte County, to show its appreciation, will provide up to two (2) Adopt-A-Road signs, one at each end of the adopted section to show where the organization is working. Signs will display the organizations name.

The County will supply garbage bags and safety equipment to the volunteers and will provide garbage pickup service.

The Adopt-A-Road Program hopes to prove successful in improving appearance through litter pickup and is a great way for community based organizations/groups and businesses to show their involvement in the community. This Program will provide another opportunity for business and community based organizations/groups to work together in this effort. Anyone interested in this program should contact the following:

Del Norte County
Community Development Department
Road Division
500 E Cooper Ave
Crescent City, CA 95531
(707) 464-7238

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Frequently Asked Questions**

1. What is the Adopt-A-Road Program?

It is a program where organizations take on the responsibility of picking up litter on a specific section of roadway. Volunteer organizations are recognized by having their name on two (2) roadside signs provided by Del Norte County.

2. How do organizations adopt a road?

(a) Contact the Road Superintendent at Del Norte County, Community Development Department, Road Division at 500 E Cooper Avenue, Crescent City, California, 95531, (707) 464-7238;

(b) A member of our staff will discuss with you which street(s) are available for adoption and send you a Program Guide to complete; and

(c) After completion of the application, and review by our Road Superintendent, arrangements will be made to finalize the adoption.

3. Is this anything like the Adopt-A-Highway Program sponsored by the California Department of Transportation (Cal Trans)?

Yes, the Adopt-a-Road Program is very similar to the state program, but it only involves local streets within Del Norte County.

4. Isn't working along the road too dangerous for volunteers?

Each volunteer's safety is extremely important to us. Therefore the leaders of each organization along with the initial volunteers are required to attend a Safety Orientation class. Group leaders will be responsible for training any additional future volunteers. In addition, safety vests and brightly colored garbage bags will be provided.

5. If someone is injured while participating in the Adopt-A-Road Program, who is responsible for their injuries?

The Adopt-A-Road Program is a volunteer program. All volunteers agree to participate in this program at their own risk. During the adoption process each member of the organization will be required to sign a Hold Harmless form.

6. Is there a minimum length of street to be considered?

Yes, a minimum of 1 mile long is necessary for operational efficiency and bookkeeping. Exceptions may be made for difficult areas on a case-by-case basis.

FREQUENTLY ASKED QUESTIONS CONTINUED

7. How long is an adoption period?

An adoption period is two (2) years.

8. How many times per year does an organization have to pick up litter along the adopted street?

Each adopted street must be cleaned of litter 2-4 times per year, depending on the street section. Some sections have a history of accumulating a lot of litter (4 times), while others only require an occasional cleanup (2 times).

9. Once the organization's volunteers fill up the garbage bags, who picks them up?

Once the County Road Superintendent has been notified by an organization that trash pickup has been completed, the County will schedule pickup of the bags.

10. Who provides the Adopt-A-Road Signs?

Del Norte County, Road Division will install two (2) Adopt-A-Road signs, one sign at each end of the adopted street section. The signs will provide the sponsoring organizations name in sufficient detail to identify the organization. No street address or telephone number will be included on the signs. The County will maintain the signs.

11. What size are the Adopt-A-Road Signs?

Each permanent adopt-a-road sign measures 24" x 30" with a 12" x 24" internal placard. Adopting organizations will be able to have their name placed on the sign by the County.

12. How soon after adoption will the Organization be recognized with an Adopt-A-Road Sign?

Volunteers will be recognized for participation in the Adopt-A-Road program within thirty (30) days after the first cleanup.

Please call the Road Superintendent with any further questions at (707) 464-7238 or rmello@co.del-norte.ca.us

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Road Selection Criteria**

The Adopt-A-Road Program applies to all types of County roadways. Some sections of roadway may be unacceptable for adopting for the following reasons:

- Heavy traffic
- Dense vegetation
- Narrow road shoulders
- Restricted visibility
- Poor road alignment
- Rugged terrain, steep slopes
- Section currently adopted

The Road Division will advise whether a certain section of roadway is adoptable and suggest alternatives if a desired section is not adoptable for cleaning by volunteers.

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Application**

Name of Organization

Date of Application

Mailing Address

City, State, Zip Code

Name of Contact

Telephone

Name of Alternate Contact

Alternate Telephone

Mailing Address, City, State, Zip Code

Street Section you are interested in adopting. List in order of preference. Please specify limits from/to.

1. _____
2. _____
3. _____

The adopter agrees to follow Safety Guidelines and to indemnify and hold harmless the County of Del Norte, its Board of Supervisors, officers, directors, agents, employees, and volunteers from and against any and all claims, demands, actions, losses, liabilities, damages, costs, and expenses, including reasonable attorneys' fees and damages of any nature whatsoever to any person or property, arising out of or resulting from the performance or non-performance of this Agreement. I waive any claim on behalf of my heirs, representatives and assigns against the County, any agent or officer of the County. I also acknowledge and accept the risk inherent in performing road work including but not limited to my injury, illness or death.

Signed _____

Authorized Signature of Adopting Organization

Date

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Application Acceptance and Condition**

The adopting Organization agrees to participate in the program by:

- 1) picking up litter along the specified roadway within the time limits agreed upon below but for a minimum of two years;
- 2) if weather or other adverse circumstances cause a public hazard, work shall be immediately discontinued;
- 3) volunteers shall designate a group leader and one alternate. One adult supervisor shall be assigned for each five minors participating in litter pickup. **No minor less than thirteen years of age shall be allowed to participate;**
- 4) participants' personal vehicles shall be legally located off the traveled way so as to not interfere with the free flow of traffic, bicycles, or pedestrians;
- 5) participants agree to notify the County prior to every activity on County right-of-way. A minimum of one week's notice will be necessary to verify the status of the area scheduled for activity; and
- 6) following the Safety Guidelines and procedures as described in the Safety Orientation class, and 3) signing hold harmless form included.

The County reserves the right to terminate this Agreement at any time for any reason. This agreement may be cancelled by the County for nonconformance with Agreement provisions or failure to adhere to direction given by the County's representative(s).

Del Norte County will install two (2) 24" x 30" Adopt-A-Road signs, one at each end of the adopted street section. Organizations will be recognized via their name/names on the permanent signs for participation in the Adopt-A-Road program within thirty (30) days after the first cleanup. (See Sign Guidelines)

Del Norte County recognizes

_____ as the adopting organization and
promoting a litter-free environment on the section of roadway described as
_____ between _____ and in
the community for a period beginning on _____ and ending on
_____ with cleanup to be _____ times per year.

Richard Mello, Road Superintendent

Jan	Feb	March
April	May	June
July	Aug	Sept
Oct	Nov	Dee

Anticipated Clean-up months

Print Name of Authorized Signature for Group

Authorized Signature for Group

Date

Del Norte County
Community Development Department
Road Division
Adopt-A-Road Program
Hold Harmless

(Date)

I/We have read and understand the Safety Guidelines provided by Del Norte County, Community Development Department, Road Division.

I/We will abide by these Safety Guidelines.

I/We agree to indemnify, defend and hold harmless the County of Del Norte, its Board of Supervisors, officers, directors, agents, employees, and volunteers from and against any and all claims, demands, actions, losses, liabilities, costs, and expenses, including reasonable attorneys' fees and damages of any nature whatsoever to any person or property, arising out of the performance or non-performance of this Agreement, regardless of whether caused in part by a party indemnified hereunder. This indemnification provision shall apply regardless of the existence or degree of fault of indemnities. This indemnification obligation applies to the indemnitees' "active" as well as "passive" negligence but does not apply to the indemnitee's "sole negligence" or "willful misconduct" within the meaning of Civil Code Section 2782.

Print Name	Address	Signature
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____
6. _____	_____	_____
7. _____	_____	_____
8. _____	_____	_____
9. _____	_____	_____

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Parental Consent Form**

Name of Minor: _____

Address: _____

Birth Date: _____

Volunteer Activity: _____

The above person, a minor, desires to perform volunteer services for the County in accordance with the attached form.

As parent/guardian of this minor, permission is hereby granted for him/her to participate in the volunteer program. My child does not have any physical or medical problems which would prohibit or limit participation in the volunteer program, except: _____

In case of illness or emergency, please call: _____

Telephone Number: _____

I have reviewed the volunteer application and registration form and the policy adopted by the Del Norte County Board of Supervisors on volunteer programs, and give my consent for _____ to participate in the volunteer program subject to the terms and conditions expressed therein.

Signed by Parent/Guardian: _____

Date: _____

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Recognition Sign Request**



Del Norte County will provide two (2) 24" x 30" Adopt-A-Road signs, one at each end of the adopted street section. Each sign will display the organizations name. No street address or telephone number will be included on the signs. The County will maintain the signs.

Lettering Size

ORGANIZATION NAME:

The County will provide, for the actual cost of the sign, each organization with a sign (size of letters dependent on size of organizations name) stating organizations name as part of the Adopt-A-Road program.

RECOGNITION SIGN - CONTINUED:

Plate Colors

Background -- Blue (Reflective)

Letters - white (non-Reflective)

County will be supplying sign plate with organizations name as written below:

(Organization name as it will appear on Recognition Sign **(Please Print Clearly)**)

Signature of Organization's Leader

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Sign Guidelines**

If an organization would like an Adopt-A-Road sign, a sign will be installed by the County at each end of the road segment for which the organization has committed to clean for a minimum two-year period. The signs will follow these guidelines.

1. Logos: NO logos are permitted.
2. Same-Named Entities: If necessary to identify business or organization as different from another same-named business or organization, the panel may indicate the community name. If there is more than one same-named business in a community, the street name where the business is located may be displayed on the panel instead of the community name. If an organization can be uniquely identified by a number, such as a troop, club, or post number then the addition of the community name is not needed.
3. Street names are not permitted on panels organizations.
4. Political Entities: Panels may not reference an office held or an individual title. Appropriate recognition may include the elected officials name and/or recognition of their staffs or volunteers. Examples include “John Smith and Friends,” “Staff of John Smith,” etc.
5. Memorials: Only the words, “In Memory Of”, plus a deceased person’s name(s) are permitted.
6. Alcohol, Cannabis and Tobacco Products: Recognition of alcohol, cannabis, or tobacco products is not permitted under any circumstance, but recognition of tourist-related winery and brewery facilities is acceptable. In addition, recognition of enterprises that provide sexually-explicit materials or services will not be permitted.
7. Web-Based Entities: Only entities that operate exclusively on the Internet and whose legal business or organizational name is the same as their Internet domain name are permitted to display their domain name on their signs.
8. All items displayed on the signs shall be approved by the Del Norte County Community Development Department.

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Equipment Kit Contents**

The equipment kit is designed to provide Adopt-A-Road volunteers with the necessary materials and tools to have a successful and safe cleanup event.

The Road Superintendent or his designee will arrange for a Safety Orientation to all adopting volunteer groups *prior* to their first cleanup, and will supply the Equipment Kit. Additional safety information is provided in the Safety Guidelines sections on pages 18 and 19 and in Appendix A on pages 23 and 24.

The following items are included in the Equipment Kit:

- 1 Portable "Road Work Ahead" sign
- 8 Litter Pik-Stirs
- 10 Safety Vests
- 25 Plastic Litter Bags

The kit is designed to provide enough materials for eight volunteers. If any items are missing, notify the Road Superintendent immediately. Also, if you have any questions regarding the proper use of equipment, please ask.

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Completion Form**

This form is used by the Adopt-A-Road Road Superintendent to keep track of program participants and the frequency of projects they are involved in. Please remember to fill out and return a copy of this form after each cleanup.

Cleanup completion date: _____

Group leader: _____ Phone #: _____

Name of organization: _____

Street adopted: _____

Number of miles adopted: _____

Number of volunteers that participated: _____

Number of hours the cleanup lasted: _____

Approximately how many bags of trash: _____

We anticipate our next cleanup will be on (date): _____

We participated in the recycling program: Yes No (circle one)

We turned in _____ (approx.) lbs. of recycling to _____ transfer station (Optional)

Were there any unusual incidents or injuries during the cleanup? _____

If so, please describe:

Note: Call Richard Mello, Road Superintendent at (707) 464-7238 the following business day after each cleanup to report completion.

Mail to: Richard Mello, Road Superintendent
Del Norte County, CDD, Road Division
500 E Cooper Avenue
Crescent City, CA 95531

Or Fax to: Richard Mello, Road Superintendent, (707) 465-0315

Or E-Mail to: rmello@co.del-norte.ca.us

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Safety Guidelines**

You will be participating in a volunteer community cleanup near a County road, your safety and the safety of others is extremely important to us. In addition to the Safety Orientation, please read and follow these safety guidelines:

- Review these safety tips each time before beginning work.
- Always park legally at a safe place when at the work area.
- Review the area for hazards before beginning.
- Do not touch possible hazardous materials. Contact the Road Superintendent at 464-7238 for further instructions.
- Wear County provided safety vests or bright colored clothing.
- Dress appropriately for weather conditions. Long pants, gloves, and substantial leather shoes or boots with ankle support are highly recommended at all times.
- Always face oncoming traffic while working, if possible.
- Always be alert and have an escape route planned,
- Designate a lookout person.
- Work in small groups, three to five persons. DO NOT BUNCH UP. Large groups should be broken up and dropped off at different locations.
- Hats and sunscreen are recommended.
- Do not walk on the roadway or bridges to pick up litter.
- Never work in a median or center of the road.
- Avoid over exertion.
- Have a first aid kit available.
- Have water or other refreshment available for all participants.
- Never consume alcoholic beverages before or during the work period.
- Have transportation to medical services available.
- Do not enter or reach into drainage facilities.
- Do not touch or come near dangerous wildlife. (See Appendix A for further details)
- Do not touch poisonous or thorny plants. (See Appendix A for further details)
- Never work along the road in the dark or low light conditions.
- Do not work in the rain or fog or when the road is wet or icy.
- Do not work on high traffic volume days such as holidays or the day before holiday weekends.
- Be sure of your footing on slopes, uneven ground, and unstable conditions such as rocks or loose soil.
- Do not run, throw objects, or engage in horseplay or other activity which may distract drivers.
- Participants work without direct Road Division supervision and without traffic control.
Groups are required to provide one adult supervisor for every five minors (children between the ages of 13 and 18) on the roadside.

- Group leaders are responsible for conducting safety briefings for all participants according to the attached safety requirements and to assure all participants follow the safety requirements.

The most important tip is to use good judgment and stay alert.

Del Norte County
Community Development Department
Road Division

Adopt-A-Road Program
Items to Bag, Move, or Leave

BAG IT

1. **These items may be placed in a bag.**
 - A. Small items made of paper, cardboard, plastic Styrofoam, wood rubber, glass or metal.

MOVE IT

1. **These items should be placed alongside your stacked bags at the edge of the shoulder.**
 - A. Items with pointed edges that might tear a bag.
 - B. Large items that would prevent a bag from being properly tied closed.
 - C. Heavy items that could tear a bag provided that the item can be moved without causing physical injury.

If in doubt, leave the item alone!

LEAVE IT

1. **These items should be left where found without taking further action.**
 - A. Items that could cause physical injury if moved.
 - B. Any item in an unsafe location (within two (2) feet of a traffic lane or on unstable ground, etc.).
2. **Report these items to the Road Superintendent that day, or on the next working day, during normal business hours. You may leave a voice message.**
 - A. Items you are not permitted to bag or move that will not be easily visible to the garbage pickup crews collecting your filled bags, (If possible, place a filled bag near the item to mark its location.).
 - B. Securely closed items containing hazardous substances.*
3. **Report these items to the Community Development Department, Environmental Health Division as soon as possible at 707-465-0426.**
 - A. Any item that you cannot identify and suspect may be hazardous.
 - B. Unclosed or leaking items containing hazardous substances.*
 - C. Items with hazardous material labels.*
 - D. Items that could pose an immediate danger.*
 - E. Items that could be crime-scene evidence.*

Keep a safe distance away from the item and do not disturb it in any way!

*See next page for examples.

BAG IT, MOVE IT, OR LEAVE IT - CONTINUED

Items of Concern:

Hazardous Substances*

Any item that you cannot identify and suspect may be hazardous
Spills of liquid or powdery substances
Fuels, motor oils, transmission fluids, petroleum products
Antifreeze
Batteries
Paints
Aerosol can (that are not empty)
Human urine, bloody waste, (gauze, etc.)
Syringes, labeled medicines, unlabeled medicines and other drug paraphernalia Items
with hazardous material labels
Animal carcasses (Report to Animal Control at 707-464-7235)

Extremely Hazardous Items/Possible Crime-Scene Evidence**

Bloody items that may be crime-scene evidence
Explosives, possible bombs (capped pipes, wrapped packages, etc.)
Weapons (guns, knives, etc.) unspent ammunition

****Report these items to the Sheriff's Department at 707-464-4191 on that day.**

****If you do not have access to a cell phone or call box, then someone other than you group's safety leader must leave the site to make the call to the Sheriff's Department. Then, unless advised to leave the area, the organization's leader must stay at the site until someone of authority arrives. Keep a safe distance away from the item and do not disturb it in any way!**

In a life threatening emergency always call 911

Del Norte County
Community Development Department
Road Division

**Adopt-A-Road Program
Garbage Bag Placement Plan**

Fence line or
Private Property ____ X ____ X ____ X ____ X ____ X ____ X ____ X



Place Bags 2' - 4'
behind Edge of
Pavement

Edge of Pavement _____
Street Edge Line _____

Street Lane Line - - - - - .

Street Center Line _____

Del Norte County
Community Development Department
Road Division

Adopt-A-Road Program

Appendix A – Field Safety for Insects and Poisonous Plants

Poison Ivy and Poison Oak

Poison Ivy and Poison Oak contain oily compounds that cause a bubbling skin rash in about two-thirds of the people that come into contact with it. A luck third of people are immune to it. The plants are hardy and can grow in damp wooded areas or very dry areas. They can take the form of a vine, trailing shrub, or upright woody plant and also change color with the seasons.



The plant oils can stick to skin, clothing, and shoes and spread to other surfaces and people.

- Learn to identify these plants and avoid them.
- Wear long clothing, gloves and/or coveralls when working off of a road or trail in the underbrush.
- Barrier creams can be used to prevent contact with the plant oils. Doctors may prescribe injections or tablets that may

provide protection from the oils.

- Scrub arms and legs (the most common points of contact) with soap and water.
- Strip off clothing after potential exposures to poison ivy and oak. Put the clothes directly in the washing machine. Take your shoes off outside and decontaminate them.
- When getting dressed, put your shoes on last so oils will not contaminate the inside of your pants legs.

SYMPTOMS and TREATMENT Symptoms of poison ivy and oak exposure include itchiness, redness, and swelling followed by blisters on the skin. Wash the plant oils off as quickly as possible. Hydrocortisone cream will help the itching. See your pharmacist or doctor for additional treatments.

Spiders

The Black Widow has a jet black color, rounded abdomen, and a red hourglass marking on its abdomen. The coarse, irregular webs are usually built in or beneath objects close to the ground (under porches, foundations of buildings, and in basements). The venom is highly neurotoxic and respiratory failure can occur if medical treatment is delayed.



- Take the precaution to shake out gloves and shoes before putting them on. Avoid sticking ungloved hands into woodpiles and under sinks and buildings.

SYMPTOMS and TREATMENT For ordinary spider bites, wash the area with soap and water, apply an ice pack, and take acetaminophen for the pain. Watch for signs of a secondary bacterial infection in the wound. If you are bitten by a black widow, you will feel a pinprick or sting. A black widow bite quickly causes intense pain and stiffness. Seek immediate medical attention.

Wasps, Bees and Hornets

- Avoid bright clothes and strong smelling soaps or colognes that may attract these insects.
- If an insect lands on you, don't panic or swat it. Brush it off gently and walk away.



SYMPTOMS and TREATMENT Stings hurt because stinging insects inject venom into the victim. Check the sting site closely. If the stinger still remains, gently scrape it out with a credit card or butter knife. Apply a cold pack to reduce swelling and take ibuprofen or acetaminophen for the swelling and pain. Alka-Seltzer tablets can help: dip them in water and apply. Baking soda helps as well: apply it to the site and slowly drip vinegar on it to make it fizz.

Mosquitoes

Mosquitoes may be infected with West Nile Virus, a virus that is carried by birds and has spread throughout the United States in the last few years. West Nile Virus can be a potentially serious disease, so it is important to avoid mosquito bites.



- Be aware that peak mosquito hours are between dusk and dawn. Wear long sleeves and pants.
- Reduce the density of mosquitoes in your yard by reducing sources of stagnant water. Mosquitoes can breed in as little as a teaspoon of water.
- Use insect repellent with DEET in it; apply it to the skin and clothing

according to the package directions.

SYMPTOMS and TREATMENT Wash mosquito bites with soap and water; hot water run on the bites can reduce the itch. Apply calamine lotion or an itch reducing cream or spray. Mild symptoms of West Nile include fever, headache, body aches, and occasionally a skin rash on the trunk of the body and swollen lymph glands. Severe symptoms of West Nile include headache, high fever, neck stiffness, stupor, disorientation, coma, convulsions, and paralysis. Seek medical attention if these symptoms appear.

Ticks



Ticks may be infected with bacteria that can cause Lyme disease, a serious and chronic illness in humans. In Northern California, only the Western Black-Legged Tick carries Lyme disease. An infected tick does not transmit the Lyme bacterium until it has been attached for 24 hours.

- Wear light colored clothing (for better visual spotting), long sleeves, and pants.
- Wear high boots and tuck your pants into them.
- Use tick repellents according to package directions.
- Once indoors, remove and launder clothing. Shower immediately and check your skin for ticks.

SYMPTOMS and TREATMENT To remove a tick, gently grasp it near its head with tweezers and steadily pull it out. Do not torture the tick; this will cause it to disgorge its stomach contents immediately. A bulls-eye rash indicating Lyme disease may develop after being bitten by an infected tick. Other "flu-like" symptoms include fever, swollen lymph nodes, neck stiffness, fatigue and headaches. Seek medical treatment if symptoms appear. Persons with frequent exposure to ticks should consider vaccination.

PERMIT #: _____



COUNTY OF DEL NORTE
COMMUNITY DEVELOPMENT DEPARTMENT

981 "H" Street, Suite 110
Crescent City, California 95531

Fax (707) 465-0340

Planning
(707) 464-7254

Engineering & Surveying
(707) 464-7229

Roads
(707) 464-7238

Building Inspection
(707) 464-7253

Environmental Health
(707) 465-0426

ENCROACHMENT PERMIT APPLICATION

I _____
(Please print name and address of person, firm or corporation for whom application is made)

herby make application for permission to conduct the following activities on County property or in a County right-of-way at the following described location. I understand that I am subject to County Code and the requirements of both the Engineering Division and the Road Division.

SITE INFO:					
PROPERTY OWNER'S NAME (PRINT): _____					
APN: _____			DATE: _____		
SITE ADDRESS/LOCATION: _____				ZIP: _____	
DESCRIPTION OF WORK:					
CONTACT INFO:					
APPLICANT'S SIGNATURE: _____					
APPLICANT'S NAME (PRINT): _____					
MAILING ADDRESS: _____				ZIP: _____	
LANDLINE PHONE: _____			CELL PHONE: _____		
ATTACHMENTS:					
☐ Assessor's Parcel Map		☐ Sketch of Proposed Improvements		☐ Deed for Benefitting Parcel(s)	
☐ Improvement Plans		☐ Request to Close County Road (FORM)		☐ _____	
INSPECTION NOTES (OFFICIAL USE ONLY):					
ISSUANCE SIGN-OFF:		RDS: _____		ENGR: _____	
FINAL SIGN-OFF:		RDS: _____		ENGR: _____	
FEES DUE:		RDS: \$ _____		ENGR: \$ _____	
RECEIPT #:		TOTAL: \$ _____			
ISSUED BY:					
ISSUANCE		INITIAL EXPIRATION		EXTENSION EXPIRATION (if granted)	
COMPLETION					
DATES:					
DO NOT SUBMIT THE APPLICATION OR SUPPORTING MATERIALS ELECTRONICALLY					